The Chiles Academy (TCA), 868 George W. Engram Blvd., Daytona Beach, FL 32114

Minutes for Board of Director’s Meeting: October 12, 2023

**Called to order**: 5:36 pm

**Roll Call**:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Board members** | | |  | **Appointed officers  *(non-voting)*** | |
| **Green, Freeman** | P | Kennedy, Karen | P | *Abby Ferguson* | *P* |
| Enck, Carrie | P | Robinson, Capt. C.L. | E | *Nikki Bradford* | *E* |
| Fritts, Harriet | P | Vey, Carrie | P |  |  |
| Tairu, Mykal | E | Wade, Claretha | P |  | |
|  |  |  |  |  |  |

**Quorum is present**

**Secretary’s Report:**

* Be it resolved that the board approves the Secretary’s report for August 10, 2023. **Approved**

**Treasurer’s Report:**

* NONE

**Report of the Chairman:**

* Homecoming Carnival is Saturday, October 21st 12-4pm- send friends and family members
* There is a need for donations to The Chiles Academy

**Report of the Executive Director:**

**4 day week data reporting**

--daily attendance is increasing overall, some days by as much as 20%   
--early check-outs have decreased, sometimes by as much as half    
--staff are reporting higher numbers of tasks completed, better work-life balance    
--mid term survey regarding the 4 day week    
--news stories so far: Fox 35, Daytona Beach News Journal, and Spectrum News 13

**Fundraising**    
--FTE set at 95 for the 2023-2024 budget, and we will hit 105 by date certain    
--processed our transportation FTE for Votran passes, anticipate additional state funding    
--$5,800 for Homecoming Carnival (special thanks to Carrie Vey & Freeman Green)   
--additional $72K for SIP this year, aligning to goals of academic gains by hiring a supplemental ELA teacher and funding for a specialist in SWD in early learning (discuss need)

**SGA Elections & Student Leadership**   
--Student Appreciation Week    
--December school performance  

**DSC Intern**    
--increased social media presence    
--awareness building campaign    
   
**Staffing**   
--hiring in child care, getting fully staffed   
--Ali McKenzie on short term disability leave

**PD & Governance**    
--Nikki and I attended the Charter Governance Conference in Jax   
--charters continuing to meet to discuss changes in nature of relationship with district    
--National Drop Out Prevention Conference Mon & Tues    
--Nikki will attend a NSLP conference in November   
--Hipp to a restorative practice for educators workshop in December

**Old Business:** None

**New Business:**

Be it resolved that the board accepts the 2023 Audit Report submitted by Moss, Krusick, and Associates, LLC. **Approved**

Be it resolved that the board approves the hiring of Asia Smith, Demetra Mitchell and Deanyia Stone as child care teachers. **Approved**

Be it resolved that the board approves the hiring Guadelupe Gutierrez as Facilities Assistant. **Approved**

Be it resolved that the board approves the UniSig budget request of $71,250 and the re-submission of the 2023-2024 School Improvement Plan (SIP).  **Approved**

**Good of the Order:**

* Harriet requests prayers for Israel

**Next Meeting**: November 9 at 5:30 PM

**Adjourned:**  6:32 PM